

東海大學英語中心組織章程

民國 95 年 12 月 14 日外文系系務會議通過
民國 96 年 9 月 13 日外文系系務會議修正通過
民國 96 年 9 月 28 日文學院院務會議通過
民國 96 年 11 月 30 日研究發展委員會會議通過
民國 97 年 4 月 22 日教務會議通過
民國 97 年 5 月 7 日第 8 次行政會議通過
民國 97 年 5 月 27 日第 176 次校務會議通過

- 第一條 本校為提升全校教職員生之英文能力及國際觀，特依據「東海大學各級教學、研究、服務中心設立辦法」第二條及第五條，設立東海大學英語中心（以下簡稱本中心）。
- 第二條 本中心為隸屬本校文學院之教學單位，設主任一人，並得置教師、職員若干人。主任之聘任、任期、待遇以及本中心之運作與各項委員會之設立，比照本校系所相關辦法辦理。
- 第三條 本中心之職掌如下：
一、負責全校性大學英文課程之規劃與開授。
二、負責全校性英文能力檢定測驗及英文學習、競賽活動之規劃與辦理。
三、協助本校研訂全校學生英文能力指標。
四、協助及支援本校國際教育推廣及交流事項。
五、協助及支援推廣部開設之英文進修課程。
六、協助及支援其他英語教學之推廣及研究事項。
- 第四條 本章程經本中心之中心會議通過後，經院務會議、行政會議核定及校務會議備查後實施，修正時亦同。

CENTER CHARTER

The English Language Center

Tunghai University

Article 1 Establishment

To enhance English proficiency and global vision of the whole faculty, staff, and students of Tunghai University (hereafter referred to as ‘the University’), in accordance with the Regulations for Establishing Teaching, Research, Service Centers at Different, the University hereby establishes the English Language Center (hereafter referred to as ‘the Center’).

Article 2 Infrastructure

The Center is a teaching unit which is governed by College of Arts. The Center has a Director and a number of faculty and staff members. The appointment, term of the office, and perquisites of the Director as well as the operation of the Center and the establishments of various committees will follow the THU regulations pertaining to department.

Article 3 Functions

The Center is responsible for the following tasks:

1. Orchestrate and teach school-wide English courses.
2. Orchestrate school-wide English proficiency examinations, English learning activities, and English contests.
3. Assist establishment of English proficiency criteria for all THU students.
4. Assist and support promotion and interactions of the THU’s international education.
5. Assist and support English courses offered by the Extension Division (推廣部).
6. Assist and support promotion and implementation of other English teaching and research projects.

Article 4 Implementation

The Center Charter shall be implemented after it has been approved by the Center Council, College Council, and the University Administrative Council and reported to the University Council. Amendments shall be handled in the same manner.

Passed; Department Council of Foreign Languages and Literature; December 14,

2006

Amended; Department Council of Foreign Languages and Literature; September 13, 2007

Approved; College Council; September 28, 2007

Approved; Research and Development Committee; November 30, 2007

Approved; Academic Affairs Council; April 22, 2008.

Approved; University Administrative Council; May 7, 2008

Approved; University Council; May 27, 2008